



**CT State Independent Living Council
June 30, 2021, 12:00 p.m. - 3:00 p.m.**

Join Zoom Meeting:

<https://us02web.zoom.us/j/3101322536?pwd=bTY1RkEzaVdLa3JLVmluUThjN0JEQT09>

12:00 p.m.-12:10 p.m.	Welcome & Introductions	K Roseman
12:10 p.m.-12:15 p.m.	Public Comment	K. Roseman
12:15 -1:00 p.m.	Review agenda Approval of March 2021 Minutes (VOTE) Review financials & 2019 Audit (VOTE)	K. Roseman T. Johnston
1:00 - 2:30 p.m.	President's & Interim Director Reports	K. Roseman E. Healy
	a. Status of the SILC/Interim Director Report	
	b. Executive Director Search Committee	
	c. Bylaws Committee (VOTE)	
	d. Board Development Comm. (VOTE)	
	e. CT Cross Disability Lifespan Alliance (potential VOTE)	
	f. Updates on the SPIL	
	g. Website Development	
2:30 -2:45 p.m.	SRC/CIL Reports	G. Allen/M. Taylor
2:45 – 3:00 p.m.	Old Business/New Business	K. Roseman
3:00 p.m.	Adjourn	K. Roseman

State Independent Living Council (SILC)

Via Zoom

Wednesday, June 30, 2021

Board Meeting Minutes

Present: Karen Roseman, Todd Johnston, Scott Robbins, Eileen Healey, Charlie Conway, Melissa Taylor, Sharon Heddle, Jaclyn Pinney, Gary Allen, David Morgana, Bev Kidder, Carmen Correa-Rios, Mark Linabury, Sarah Rizzuto

Welcome & Introductions

K

Roseman

The meeting convened at 12:04 pm by K. Roseman who reminded everyone:

- When you are not speaking, your microphone should be on mute.
- Raise your hand and be recognized before speaking.

Public Comment

K. Roseman

There were no comments.

Review Agenda

K. Roseman

The agenda was reviewed. Due to time constraints, we will not be reading the CIL Reports. Everyone has a copy and can read on their own. Immediately following this meeting will be a brief special meeting to discuss and vote on potential changes to the bylaws.

Approval of March 2021 minutes

K.

Roseman

Minutes 3/24/2021 – K. Roseman asked about the committee that was formed to present ideas for a Daria Smith memorial. M. Taylor and L. Abbey-James were on this committee. M. Taylor no longer has time to be on the committee due to school obligations. K. Roseman asked for additional volunteers. S. Robbins said he thought we were joining the family in their memorial. K. Roseman remembers one of the suggestions was the opening remarks speech for the Candidates Forum could be named in Daria's memory. E. Healy remembers that one suggestion was renaming the Candidates Forum to include Daria's name. She suggested an award be given in Daria's name at the Candidates Forum. B. Kidder remembers that the committee was formed to come back to the SILC with suggestions because at our SILC meeting, we could not come to a conclusion. G. Allen, C. Correa-Rios and E. Healy volunteered for the committee.

K. Roseman noted that on page 4, Executive Director Position, 5th paragraph, "...reduce the hours of the SILC Executive Director to 30 hours per week..." This should read 28 hours.

C. Correa-Rios noted that on page 2 her name is spelled incorrectly.

All in favor of approving the minutes as changed.

Minutes 3/29/2021 - All in favor of approving the minutes as written.

Review Financials & 2019 Audit

T.

Johnston

T. Johnston provided the Detail Financial Report for the period ending 5/31/2021. There were no questions or discussion. Motion made by B. Kidder, second by M. Taylor, to accept the audit as presented. All in favor.

T. Johnston provided the Summary Financial Report for the period ending 5/31/2021 and read the Notes, Comments and Observations provided by the accountant. K. Roseman asked if the fact we have had less expenses means we have too much money in the bank – is this something we need to be concerned with? E. Healy said we are beginning to spend the SPIL funds, but ACL has granted a no cost extension and we can carry funds forward into the next year. Motion made by M. Taylor, second by B. Kidder, to accept the financial report as presented. All in favor.

President Report

K. Roseman

Status of the SILC/Interim Director Report - K. Roseman provided brief background of the Interim Executive Director Search. The Executive Committee had hoped Meg Harris would fill the position. She stated she was not interested. It was important to find someone familiar with CILS and SILC for an Interim position. The Executive Committee could not do it all and needed to have support. At the SILC emergency meeting held 3/29/2021 it was decided the Interim position could not be broken into pieces, it needed to be one person doing the entire position. The CIL Executive Directors met and talked about how this position could be filled. Independence Northwest had already been providing support to the Executive Committee and helping as much as time allowed. The CIL ED's agreed that IN should continue to provide the support and fill the Interim Executive Director position.

T. Johnston said how much true appreciation the Executive Committee has for Eileen Healy and IN. Eileen stepping in so quickly helped the SILC to move forward instead of crash.

Interim Director Report

E. Healy

See the SILC/interim Director Report for more information and details. E. Healy reported that stepping into the position has been challenging. There has been a great deal of research and digging through files to find where everything is stored. There have been problems accessing the SILC website. The account executive is not responding to repeated attempts to contact him to find out what the problem is. G. Allen said he is good friends of the brother of the account executive and offered to get in touch with the brother to request the account executive contact E. Healy.

D. Morgana asked for clarification on the Verizon Bill. Why was it originally so high? E. Healy explained there were multiple devices and hot spots on the plan including Daria's cell phone, i-Pad, and mobile hot spot. This has been reduced to the cell phone only.

E. Healy would like to form a committee to update/change the SILC website. D. Morgana and S. Robbins volunteered for the committee. E. Healy would like someone from the CT Cross Disability Lifespan Alliance to help with creating their page on the SILC website. E. Healy will work with the committee to get quotes from vendors.

Bylaws Committee

S. Heddle said there are some changes that need to be made to the bylaws to keep them current. Details of the changes were distributed and discussed.

- Article 4, Section 4.07 - Change the annual meeting from Sept to Oct – no questions or discussion.
- Article 4, Section 4.08 - Permit electronic notice of the annual meeting – no questions or discussion.
- Article 4, Section 4.09 - Electronic Meetings “A director participating in a meeting by this means is deemed to be present in person at the meeting when they are on camera.”
- Article 5, Section 5.03 - Voting in Electronic Meetings “For video conference meetings, voting members of the SILC must be on camera to cast their votes.”

Article 4, Section 4.09 and Article 5, Section 5.03 proposed changes caused a lively discussion. D. Morgan has concerns – he does not go on camera and does not want to go on camera. This requirement could prevent some people from being part of the SILC. He completely disagrees with this requirement. B. Kidder feels we should look at this as you would for an in-person meeting. If you were not physically in the room, then you would not be counted as present. E. Healy said to be counted as present you would only need to be on camera for roll call, this could be a few seconds. D. Morgana disagrees with this requirement. B. Kidder has questions about the wording and the telephonic meeting. Does this create a mixed message? S. Robbins pointed out we have Zoom and this is how we do business. Phone would be emergency only, that is why we left it in, but maybe it should come out. E. Healy said if there are board members that are not on camera because they do not have a camera, SILC could purchase a camera if necessary and then we could remove the line about phones. D. Morgana disagrees. He feels we should leave the options, leave the phone in. E. Healy do we want to approve the first two and work on the last two? Several people felt these two proposed changes should be re-worded. J. Johnston said we need to keep it inclusive, there are several reasons a person might not be on camera – they could be driving or maybe not have a camera. D. Morgan said you should not have to be on camera to participate or to vote. T. Johnston and K. Roseman feel we should hold further discussion for the special meeting that will be held after this meeting specifically to discuss and vote on these changes.

Board Development Committee

T. Johnston, S. Robbins and G. Allen are the committee members. T. Johnston said many members are rolling off this year and they have received many applications. Each of the committee members spoke about the applicants and their experience. The list of applicants was distributed to the SILC members.

C. Conway made a motion, second by S. Heddle, to accept the candidates as presented. All in favor of the slate and sending the applications to the Governor.

Executive Director Search Committee

M. Taylor explained we have re-opened the search and we currently have 15 resumes that the committee will review. The position is open until 7/6/2021. E. Healy said the initial search had 16 resumes which the committee narrowed down to five interviews. Three of those five backed out leaving two interviews. One of them was not going to work out, the other interviewed very well but the committee felt two interviews with only one being successful was not enough and opted to reopen the search.

CT Cross Disability Lifespan Alliance

E. Healy said the Alliance needs a part time employee as a coordinator 16 hours a week, doing what Melissa Marshall had been doing and taking on the administrative tasks that Daria Smith had been doing. This employee would be a SILC employee rather than a contractor as was done with Melissa Marshall. There may be funding through TUFTS Foundation for the Alliance. E. Healy can write a letter of intent to them about this. B. Kidder questioned that since Melissa Marshall was not an employee, she was a contractor of the SILC, she was being paid as an attorney. We would not pay the same amount of money to a coordinator so it would save money. E. Healy said the sustainability of the Alliance is a dues structure which will be brought up at their next meeting. K. Roseman feels being partners with the Alliance would be beneficial to SILC. E. Healy said with their restructure we must decide if they meet our needs. She feels they need someone to develop a financial plan in addition to a coordinator. B. Kidder said the Alliance is built into the SPIL and its purpose must be aligned with the SILC. It is important to keep the relationship going. They need to get an admin for them to continue. We should let them hire but we tell them how much the position will pay. S. Robbins questions the contractor vs employee rate of pay. E. Healy said the position had been paying \$50 per hour.

D. Morgana asked about the pros and cons of consultant vs employee. E. Healy said we should get more hours from a part time employee for the same total money paid. D. Morgan said he agrees the Alliance hires, but CILC should participate and have final say since we are paying the salary. E. Healy agrees, they can recruit but we have final say.

B. Kidder made a motion, second by T. Johnston, for the SILC to support the creation of a paid part time position paid by SILC for administrative purposes of the CT Cross Disability Lifespan Alliance. All in favor.

Updates on the SPIL

E. Healy said Greg DeFrank, Accountant, has been working on the balance of the funds and helping formulate a plan to spend. We are initiating the process and will have more information soon.

Website Development

E. Healy said the committee was created earlier in this meeting, S. Robbins, and D. Morgana, and they will move forward on this.

SRC Reports

G. Allen summarized his report that was distributed to SILC members. There were no questions.

M. Taylor summarized her report that was distributed to SILC members. There were no questions.

CIL Reports

These have been distributed to SILC members. Due to time constraints, the reports will not be reviewed at this meeting.

Old Business

There is no old business.

New Business

- M. Linabury said he does not have a formal report but has some updates to provide. The governor has asked all state agencies to return to work, 50% telework and up to 80% in September. However, offices will be open to the public this week. There are retirements coming in quickly. He has not seen any changes in the legislative sessions that will impact Deaf Services and it will continue to the best of his knowledge.
- IN staff is returning to the office beginning 7/6/2021. They will be 3 days in office and 2 days remote.
- AI staff all returned to the office full time 6/28/2021.
- DNEC returned to the office in May. Most staff work 4 days per week. They are 2 days in office and 2 days remote.
- CDR returned to the office at the beginning of June. Most staff are working a combination of office and remote work.
- All five of the CILs participated in vaccine events.

Adjourn

T. Johnston made a motion to adjourn, seconded by B. Kidder. All in favor. The meeting was adjourned at 2:55 pm.

Minutes submitted by S. Heddle.

